



**Note of the meeting of the Bath City Forum
held on Tuesday, 13th November, 2018
in Council Chamber - Guildhall, Bath**

Meeting Attendance

| In Attendance |
|------------------------------------|
| Councillor Patrick Anketell-Jones |
| Councillor Rob Appleyard |
| Enya Battersby |
| Councillor Jasper Martin Becker |
| Councillor Colin Blackburn |
| Nicolette Boater |
| Jeremy Boss |
| Cathryn Brown |
| Councillor Anthony Clarke |
| Penny Coatsworth |
| Councillor Sue Craig |
| David Dixon |
| Roger Driver |
| Councillor Bob Goodman |
| Mark Hayward |
| Sir Peter Heywood |
| Richard Holden |
| Robin Kerr |
| Chris Major |
| Andrew Page |
| Ben Palmer |
| Rosie Phillips |
| Councillor Joe Rayment |
| Residents |
| Paul Roles |
| Councillor Dine Romero |
| Councillor Shaun Stephenson-McGall |
| Councillor Peter Turner |

| Apologies Received from |
|--------------------------------|
| Ashley Ayre |
| Councillor Lin Patterson |
| Leslie Redwood |
| Joy Saunders |

1. Community Engagement and Consultation

Councillor Paul Myers explained that he was returning to follow up on the recent discussion which had taken place with forum members on consultation methods and process. The points that have been raised previously have been taken on board and we would now like to take the work forward.

Paul presented a framework diagram which showed the number of parties that are involved in with the complex consultation process.

In the next stage of this work that we wish to carry out, it is important that all of the area forums in B&NES are part of the discussion. The proposal is that each forum puts forward two representatives that will meet for a one off workshop that will explore and deliver some outcomes that can improve how we work. Paul added that he hopes to bring council officers to the workshop that will be able to contribute openly and constructively to the outputs.

Councillor Rob Appleyard commented; how do we expect to overcome the complexity of the framework issues, how will we ensure the time allocated to consultations is correct and how will we know we are setting the correct questions with consultations.

Jeremy Boss felt that the shape of these ideas look good and they demonstrate that the Council are listening. It has often been commented that consultations are a 'stich-up' so by delivering a better standard of information and making soft changes to dealing with the process can only be a good thing.

Councillor Colin Blackburn felt that this is a mechanism that will allow forum representatives put forward their concerns around the consultation process. There needs to be a roadmap that sets out what should be expected by those involved in the process.

Nicolette Boater commented that consultation is one part of making complex decisions that have multiple stakeholders and numerous solutions. The methods used need to give people the feeling that they have a clean way to report back. It is important that it is clearly laid out why people are being asked to consult as when it is not clear feedback is clouded with frustrations, methods must build relationships with the stakeholders who are taking part. There has to be better levels of communication which cover why an outcome is reached and also acknowledges the alternative ideas that were put forward.

Councillor Shaun Stephenson-McGall explained that consultation is part of the democratic process, it does however cost money to carry this out properly, and we are living through times where budgets are being cut and services are being reduced. There are consultations that take in the views of Parish Councils, when it comes to Bath, if the Bath City Forum does not step in to make comments there is a void in the feedback that is obtained. There has to be inclusivity that includes the 25,000 students that live within Bath as well as residents who are only marginally represented through resident associations.

Roger Driver commented that it is difficult in public debates to establish common ground and where the facts lay, it can also be easy to miss why and where opposition comes from. Difficult choices do have to be made and feedback into the process is important, this is why transparency and honesty are present when the decisions are being made.

Robin Kerr commented that a cultural problem exists; FOBRA will read the consultation papers and will seldom see the comments that are being fed in accepted. Success is often measured by if the comments which are made are accepted. Officer's needs to be better equipped in dealing with questions that are asked around the consultation. Bath's interest is at the heart of the feedback that is submitted, there has to be progression made beyond the tick box exercises of the past.

Councillor Peter Turner felt that there are checks and balances that sees decisions being made without consultation, where we have bigger decisions that yes we have to make sure we get this right.

Councillor Paul Myers added that there is an importance around explaining the decision making process and how this fit with 'your idea' being perceived as a winner or loser. This may contribute to why we see no response for youth to some of our consultations.

Councillor Joe Rayment asked that people recognise that consultations are not referendums. Joe added that he sees students often going through the Student Union bodies to make representations rather than approaching their Ward Councillors.

Paul Roles explained that many of the population or 'the average person in the street' will not have a great understanding of how consultations work, it could be said that many don't care either as they see it difficult if following up on the initial input.

Councillor Dine Romero explained that there are a number of people that do not find completing online consultations easy. There has to be alternative methods that complement the web based option.

Four volunteers offered to act as the Bath representatives for the Working Group that Councillor Paul Myers will be running. These are Nicolette Boater; Paul Roles; Enya Jane Battersby and Roger Driver.

The point was raised by Nicolette Boater that with Bath being an unparished city that covers around half of the B&NES population; there needs to be a higher level of representation at the workshop.

Councillor Dine Romero proposed a vote on Bath having four representatives to attend the consultation workshop; this was seconded by Councillor Rob Appleyard. All forum members voted in favour of this proposal.

Councillor Paul Myers agreed to four people attending the consultation workshop and thanked everybody for their contributions.

2. Welcome and Matters arising from the last meeting

Councillor Colin Blackburn welcomed Enya Jane Battersby to her first meeting of The Bath City Forum in her co-opted member role. Enya explained that she is a resident in Bath and undertakes a number of roles in the City, this include being an advocate for student safety and student housing, is a member of the SCP and has an understanding of the divisions that the high levels of students brings to the City.

Councillor Sue Craig was introduced as the replacement representative for the Liberal Democrats who takes over from Andrew Furse.

Apologies were recorded in the attendance record.

The minutes from the 18th September 2018 meeting were agreed by Robin Kerr and seconded by Councillor Peter Turner.

Councillor Colin Blackburn responded to matters that had arisen through an e-mail received from Nicolette Boater that commented on a number of issues at the previous meeting:

The first point raised was regarding Ben Palmer seconding the minutes from (17.07.18) at the last meeting (18.09.18) – At future meetings we ask that somebody who was present at the previous meeting approves and seconds the minutes.

The second point is confirmation that the minutes can be agreed and seconded by any forum member weather they are a Councillor or Co-optee.

The third point is confirmation that the word second is a recognised term for the approval of minutes (the terms that parliament uses asks for is an approver and a seconder).

The fourth point is confirmation that the election of the Chair and Vice Chair allows for all members to nominate and vote. At the meeting on 18th September Cllr Bob Goodman attended as the Cabinet Representative and the thirteenth Councillor member, who sit alongside the 13 Co-opted members. The Bath City Forum Terms of Reference make only one exclusion on the cabinet member; this is that they are not able to stand as Chair of the Bath City Forum.

The fifth point raised is about the timing of nominations to be submitted five working days in advance of the AGM for both Chair and Vice Chair nominations. Any change will require a motion to change to the standing orders, this could be put forward at a future agenda setting meeting. Once on a future agenda this would need to be put to the Bath City Forum as a motion for them to vote upon.

The sixth point was regarding forum development of the forum. Andrew Page has been working alongside the Chair and Vice Chair on this work stream. This work has yet to conclude, this could morph into a task and finish group if there is the desire for members of the forum to take this on.

3. Bath Quays North Development

Richard Holden (Operations Manager – Bath Enterprise Zone) provided a presentation that covered details of the Bath North Quays Development.

Further detailed information can also be located at: [Bath Quays](#)

Comments and Questions:

Councillor Joe Rayment asked if the plans for office space were both sustainable and built to the highest possible standard.

Response

Sustainability standards and certification is a voluntary process and can prove to be a costly process, therefore this is something that we have not pursued.

Councillor Peter Turner felt that the consultation on the North development had missed a level of effective communication with the Mission Theatre on Corn Street. Additionally has there been any feedback from the Innovation Centre that actively supports entrepreneurs at Carpenter House?

Response

There has been regular dialogue with the Mission Theatre and we have corresponded regularly and we understand the concerns.

Yes, SETsquared have been included in the dialogue as innovation is key to us. When they need to move on and need somewhere to go we are in the right place to have further discussions.

Paul Roles asked how additional retail units will be filled, when there are forty three empty premises in Bath City Centre at this time. Additionally where are the plans for taxi rank on the development?

Response

There is no easy answer to the changes to shopping habits, the loss in the demand for retail is a national issue and business has adapted well in the past. The new units are designed not to compete with those in the City Centre; a wider conversation is taking place for more creative use of retail spaces. If no demand were to come forward then we won't deliver the retail units. We will be dealing with the issue of taxi ranks for the development.

Councillor Dine Romero raised the issue of sustainable solutions that will deal with the vacated spaces in existing locations that move into the new development, we saw this happen in retail when Southgate opened. Additionally, having an additional hotel included in the development seems inappropriate when there are already too many bed spaces in the existing businesses.

Response

We have gone into this development with our eyes open; a phased delivery for the project will see the strength of demand in Bath for 'Grade A' office space for the high quality tenants that it will attract through its development partner.

Some parties have not been looking at hotel use as this new facility will be aimed predominantly at business use. This is an element of the development that will be looked at should occupancy drop in the hotel sector.

Penny Coatsworth asked if the new Bath Quays Bridge will be accessible to both cyclists and pedestrians.

Response

Yes it will be wide enough to accommodate both.

Councillor Rob Appleyard asked for clarification on the move of the waste transfer site that was located at Avon Street.

Response

This is not to be confused with the proposal to move the Bath Recycling Centre from Midland Road.

4. Bath Clean Air Zone Update

Cathryn Brown (Environmental Protection Team) and Chris Major (Transport and Parking Services) provided a presentation that covered details of the Bath Clean Air Zone.

Further detailed information can also be located at:

[Bath Breathes Clean Air Zone](#)

Comments and Questions

Councillor Shaun Stevenson-McGall asked who responsive the Council will be to changes in traffic movements especially those that become rat runs

Response

This will be an ongoing process where changes will need to be reviewed, we will utilise evidence when it becomes clear that change is happening.

We are keen to get the area covered correct from the start so it is important that feedback is provided through our public consultation questionnaire.

Councillor Shaun Stevenson-McGall asked how the commuter parking in residential areas will be dealt with.

Response

There is an ongoing action to review the structure of the existing parking strategy; we will be keen to work with our communities where this is needed.

Councillor Peter Turner commented about the validity of the data that is being used for Sydney Place and Darlington Street as many residents want to see the A36 included in the zone.

Robin Kerr commented how an increase in electric car charging points will be reached in Georgian areas of the City. Many people are not able to access parking outside their homes therefore not being able to charge from their own home. We will need to see a suitably designed charging point option that is compatible with the City.

Councillor Anthony Clarke commented that 38 degrees held a petition that goes against the introduction of this scheme. The Jacobs business report appears to have an issue over specific locations that are outlined.

Councillor Jasper Becker asked how many vehicles it takes to impact on the Nitrogen Dioxide levels in Bath. Additionally do we know how effective similar schemes that have been that were introduced in Europe and America?

Response

We know that diesel vehicles are the most polluting and add around 90% to the recorded levels. A group called Back Hacked have validated the data and they also say that diesel cars contribute around 43%.

In Paris there are restrictions on cars entering the City, this uses number plate restrictions and has brought benefits. We are aware that Germany is also working on restrictions. The government in the UK has a framework that sets out what we need to follow to meet the targets within set timeframes.

Councillor Colin Blackburn asked if there are plans to introduce hydrogen filling station in the local area as the nearest is presently in Swindon.

Response

We are in discussions about these measures.

The proposed charging structure could be out of reach for some residents and commuters.

Response

£12.50 was seen to be the national tipping point that would change people's behaviour but local research showed in Bath £9 was the level that will do this.

£100 for larger vehicles was kept the same as the national figure as this group is harder to localise.

Councillor Dine Romero asked how the less well off groups will receive targeted help. Additionally many users of the RUH are not B&NES residents.

Response

There are to be a number of options that will be put into place to help certain groups. It is important that we hear personal stories through the consultation to help us shape the offer. Once the data from the consultation has been analysed options will be set out on the grant offer to help the most in need.

Groups have been asked to contact us to feed into the process.

The RUH have been surveying staff and holding drop in sessions.

Jeremy Boss explained he is happy to assist though his links with the RUH, overall it feels we have been well consulted with. The impact of the zone will be much greater if public transport measures are not in place when it starts. The traders in the Widcombe area are not happy with the proposal as they believe they will see a drop in business.

Additionally there needs to be strong signage in place on routes into the City.

Councillor Rob Appleyard felt that there are a number of people that are on the cusp with the vehicles they are presently driving. It would be helpful if there was a tool that you could enter your number plate to check if you are compliant or not.

There has been little discussion on alternatives and no advanced plans showing how reinvestment in walking, cycling and public transport will help people. Families with children find the use of buses expensive and not a viable option as they are the moment.

Roger Driver felt that the drivers of polluting 4x4 vehicles that drop off to public schools will just continue to do so as they can afford to pay the charge.

Additionally the point was raised around the access to the City Churches and Faith Organisations, many donations that are made at Sunday services are voluntary and heavily relied on.

Response

We would welcome a discussion with the faith community.

Sir Peter Heywood (Bath Christian Action Network / Genesis Trust) explained that there was a strong feeling that the poorer communities are going to be subject to a decision that will be

made in the matter of a few weeks' time. There needs to be an ongoing mechanism for capturing details about the individual circumstances of those who have fallen between the cracks.

Response

We would welcome a further conversation as we recognise that there are going to be a number of people that will have support needs.

We are presently working through all of the responses to the consultation as they come in, we do see that on 18th December we are only at the start of the next phase.

5. Community Riverboat - CIL Funded

Cleo Newcombe Jones (Local Development Framework - Green Infrastructure) presented feedback on the Community Workboat that the Bath City Forum supported earlier this year by providing CIL funding. Cleo introduced Steve from the Canal and River Trust and Trevor who is the Lead Volunteer on the Workboat.

The workboat has already delivered a host of activity, last week alone over two hundred volunteer hours on the towpaths was achieved. Prior to the workboat being available the rate for hiring a vessel was £850 per day. There are numerous projects that the boat will help the volunteers achieve, if there is anything that you feel we could help with along the waterway then please get in touch.

The Bath City Forum is thanked for taking the decision to fund this project and it has enabled an excellent model for of how partnerships can succeed and flourish. The boat has been named Sulis and now has 27 active volunteers working on board on Tuesdays and Thursdays. If any member of the forum wishes to come along and see for themselves what is happening there is an open invite.

Penny Coatsworth commented that it was great to hear about such wonderful work that is being achieved. Penny added that the links to the Universities River Safety and Avon Fire and Rescue need to be strong.

Cleo explained that there is involvement on 8th December around the deep lock open day.

<https://canalrivertrust.org.uk/enjoy-the-waterways/events/2018-12-08-open-day-bath-deep-lock>

Robin Kerr asked about how the boat will be maintained and if the upper river would be looking for a second boat.

Cleo explained that this project has a long term commitment for the maintenance from the Canal and River Trust. If an additional boat was to be needed it is expected that a much smaller vessel would work on the upper river.

6. Bath City Forum Neighbourhood CIL Panel Update

Beat the Street

The panel felt that the amount of funding that was being requested was too big an investment for this project and concluded with a decision that they would not make a recommendation for funding from the Bath CIL Fund. The panel felt the level of staffing costs were too high, alternative projects could be achieved at considerably lower costs

Bath City Farm

The panel felt that the amount of funding that was being requested was high but offer an opportunity to inject much needed investment into this area of the City. The panel concluded a recommendation for funding of **25% of the total cost up to a maximum of £125,000**. Delivery of social cohesion with strong links to the community were the key to supporting this project which will serve as a Hub for local organisations and will strengthen the offering of Bath City Farm to residents in the South of Bath.

SCP Administration

The panel felt that this application would provide the Student Community Partnership (SCP) an opportunity to strengthen the Town and Gown offering in areas of the City that are now seeing increased levels of students. The panel recommended that a total contribution of **£15,000** to fund a part time administration support position over a two years period.

Widcombe Subway

The panel were in agreement that the funding for an art installation in the Widcombe Subway should be recommended in principle. Up to **£20,000** is agree on the basis that the following points are:

- Artwork is included at the entrance/exit points to the subway
- Local artists are used to provide the artwork
- Local schools and community groups are consulted on what art should be included

Parade Gardens Bandstand CIL Application BA053

The panel agreed to recommend funding of £14,300 for completion of the Parade Garden Bandstand restoration and artwork installation.

Bath Carnival CIL Application BA056

This panel agree to recommend up to **£27,200** for Studio/Creative space and the running cost of a vehicle to assist Bath Carnival with their community activities. The delivery of the application will require some refinement through work with officers to ensure that the correct solution for a CAZ compliant vehicle is found.

Moorland Road Library CIL Application BA052

The panel agreed to recommend this application for funding of £18,000 over a three year period. It was agreed by the panel that funds will only be released on the basis that the community library agreement between B&NES Council and Moorland Road Community Library (Bath) has been finalised and signed off.

Bath Neighbourhood CIL Balance

- The overall receipts for Bath at 31 October 2018 have reached £718,564.

- The total level of spending that has been paid out to five completed projects equals £110,900
- The total amount of funding that has been set aside for seventeen recommended projects that are yet to be delivered equals £431,686.
- The funding total still available for future project equals £175,978.

The forum voted in favour of the panel's recommendations, the projects will now be submitted for a single member cabinet decision.

Penny Coatsworth asked how long the CIL funding remains available until.

The officers explained that the funding is valid to three years from receipt and new receipts are added to the funding pot every six months.

Enya-Jayne Battersby asked if applications for future projects can still be submitted.

The officers explained that the funding applications are able to still be submitted and the next panel meeting is in January 2019.

Paul Roles asked if the projects that he had discussed with Mark Hayward had been processed.

Mark explained that he is awaiting costings from various departments and will report back to Paul once a response is received.

7. Any Other Business

Working Together - Budget Discussion 10th December 2018

A meeting has been scheduled on 10th December (5-7pm) for the Bath City Forum, Bathavon North Forum, Cam Valley Forum and the Third Sector Group. This meeting will be looking at how by working together our communities' can achieve better outcomes whilst dealing with the budget pressures that we continue to face.

Rosie Phillips requested that as much advanced information that be shared, including the Directors Savings Plans and Impact Assessments if these are ready. This was seconded by Roger Driver.

City of Bath Post Office Relocation

The Post Office have confirmed that the Bath Post Office Customer Forum we have organised a drop in session as part of the [current public consultation](#) on the move of Bath Post Office to the WH Smith Store in Union Street. This will be held on Thursday, 6 December, from 3pm until 7pm at Nexus Methodist Church, Nelson Place East, Bath BA1 5DA.